

Plantation Christian Preschool

Parent Handbook

2023/2024

6501 West Broward Blvd.
Plantation, FL 33317
954-581-5333

pcpflorida@gmail.com

www.pcpflorida.org

License #45214



Philosophy

The teachers at Plantation Christian Preschool strive to incorporate a developmentally appropriate program, while maintaining the belief that play is a vast learning experience. Each child should believe that he or she is capable of achieving just about anything! Our preschool provides a safe and caring environment while the child develops his or her independence, creates a social life, and adjusts to new routines. Our trained early childhood educators work together with parents, offering activities designed to facilitate the physical, cognitive, social, and spiritual development of all our students. In addition to the teachers' creativity in the classroom, Heggerty's Phonemic Awareness and our Christian-based curriculum are used. The children attend chapel weekly and learn age-appropriate Bible lessons. To enhance the classroom experience, children are exposed to special events and guests. This includes field trips for the 4-year-olds. We are also a provider of the Voluntary Pre-Kindergarten Program of Florida. Under the guidance of our gifted teachers, this program helps prepare children for a successful year in kindergarten.

Mission Statement

Plantation Christian Preschool is PCC's outreach into our community that provides a quality, developmentally appropriate Christian curriculum for children ages 2 ½ thru Pre-Kindergarten. We offer a Christian program that is concerned with the social, physical, emotional, intellectual and spiritual growth of each child.

The Staff

Director	Bridget Pacini
VPK Teacher	Elena Orsini
VPK Teacher	Sophie Harrison
2 and 3-Year-Old Teacher	Denise Winters
Teacher Assistant	Trish Gonzalez
Teacher Assistant	Darcy Blythman
Teacher Assistant	Marisa Moran
Support Staff	Marlena Button
Chapel Leader	Shannon Coody

Church School Board Members

Ray Fowler, Pastor	Shannon Coody, Christian Education
Winston Delawar, Church Member	Bridget Pacini, Director
Kelly Swett, Treasurer	Katherine Warren, School Parent

The school board meets monthly to review policies of the school.

Preschool Hours of Operation

Plantation Christian Preschool follows a *similar* school calendar to the Broward County School Board in terms of start date, holidays, teacher planning days and closures due to weather. The academic calendar is attached in this packet.

Monday thru Friday

8:30 am to 9:00 am is early drop-off for students

9:00 am to 12:15 pm is the standard school day

12:15 pm to 1:45 pm is the Lunch Bunch program for students

12:15 pm to 1:30 is the enrichment program for students

The 2 ½ year old class meets Tuesday and Thursday.

The 3-year-old class meets Monday, Wednesday and Friday or Monday - Friday.

All VPK (Voluntary Pre-Kindergarten) classes meet Monday thru Friday.

If there is a concern for a hurricane or extreme weather, stay updated with news sources and follow the same instructions given to Broward County School students for school closures. You should also pay close attention to your ProCare emails as our school may re-open on a different schedule from BCPS.

Late Pick Ups!! A penalty will be assessed for parents who consistently pick up their child late. A \$10 fee will be assessed after the third time a child is picked up late. We encourage responsibility in both parent and child. Please be prompt, setting a good example.

Arrival is 9:00am. It is imperative that children arrive on time so as to not disrupt the classroom. Teachers may opt to accept late students after circle time so as to not interrupt crucial learning time.

School Tuition and Fees

Voluntary Pre-Kindergarten (VPK) tuition is paid by the state program with voucher. They reimburse the school for each child's 3 ¼ hours of instruction time. There are no registration or supply fees charged to families. HOWEVER, attendance is mandatory as outlined in the school's attendance policy in order for the state to pay for the child's tuition.

Tuition is due the 1st day of the month. Tuition must be paid regardless of absences in order to reserve your child's place in the class. A late fee will be added to your account after the 10th day of the month. Checks, cash or money order should be delivered directly to the school office or sent in your child's communication folder. Online payment is available on the preschool website.

Registration and Supplies (nonrefundable)	\$300.00
5 Day Preschool Program (3-year-olds)	\$4650.00 yearly
(Distributed into \$465 per month for 10 months)	
3 Day Preschool Program (3-year-olds)	\$3800.00 yearly
(Distributed into \$380 per month for 10 months)	
2 Day Preschool Program (2 ½-year-olds)	\$2950.00 yearly
(Distributed into \$295 per month for 10 months)	
Late Payment Fee	\$10.00
Late Pick Up Fee	\$10.00
Returned Check Fee	\$20.00

The year's tuition is divided into 10 monthly payments. Families with more than one child *not* in VPK will receive a 10% discount on the second (younger child's) tuition. Church members receive a 10% discount on tuition. There will be a \$100 discount to families who wish to pre-pay for the entire school year prior to the first day of school.

One month's notice is required when withdrawing your child in order to receive a refund. The tuition for August is due prior to starting school. Tuition is paid over a 10-month period with the last month of payment being May.

Early Drop Off/Lunch Bunch

A one-time registration fee for the Early Drop Off/Lunch Bunch programs is \$30 per student. Whether you participate in one or both programs, the fee is assessed.

Our Early Drop Off program is at 8:30 am. The fee is \$5 per day. The children will have time to play and be escorted to their appropriate classrooms at 9:00 am.

Our Lunch Bunch program is after dismissal. Simply send a nutritious lunch with your child and sign-in on the clipboard provided. Children who participate come together for prayer and lunch and follow up with play time either on the playground or in the classroom. The fee to stay until 1:45 pm is \$15 per day. We request for payments to be made in advance. When packing your child's lunch please include an ice pack to keep it cold or thermos for hot foods. We are unable to refrigerate or heat your child's food. When picking your child up please initial at their name on the sign out sheet. We reserve the right to cancel Lunch Bunch for the day due to lack of sign-ups. You will receive a phone call should the situation arise. The preschool closes at 1:45 pm, therefore you must pick up your child before 1:45 pm. Please be timely when picking up your child to avoid a \$10 late fee.

There is an Extended Care option. Due by the first of the month, the fee of \$275 is collected. This entitles the family to unlimited early drop off and lunch bunch for the calendar month whenever it is available. Regular sign-in and sign-out rules apply. There is no refund for non-use. There is no commitment monthly; this option is offered on a month-to-month basis.

Additionally, there are enrichment programs offered once a week at a fee of \$75 per month. ½ hour lunch time is included. There is no registration fee. Make-up classes are ONLY offered if the class is canceled by the instructor. For more information, please ask for flyers.

Student Health Policy

Florida law requires that all children entering school be immunized for polio, diphtheria, pertussis, tetanus, rubella, measles and mumps, as well as a T.B. test. Documentation must be made on the Florida Certificate of Immunization 680 form or the Religious Exemption from Immunization form DH 681 *and* the Student Health Examination Form DH 3040. The immunization form has an expiration date given by the physician and the Health Examination form expires 2 years from physician signature. If one or both expire, new forms must be submitted to the preschool before the expiration date.

Children with a Religious Exemption from Immunization Form DH 681 may not have current immunizations. Therefore, please be aware that there may be children attending Plantation Christian Preschool that do not have current immunizations.

Students **should not** come to school if he/she has had any of the following:

- Fever of 100.4 or above
- Cough/Sore Throat
- Chills/Shakes
- Shortness of Breath/Difficulty Breathing
- Headache
- New Loss of Taste/Smell
- Vomiting, Diarrhea, Cramping, Tummy Ache
- Open/Oozing Sores
- Ringworm
- Green/Yellow Nasal Discharge
- Contagious Skin Rash
- Red/Watery Eyes/Eye Discharge
- Head Lice or Scabies (until complete treatment is done)
- Has had any contact with someone with a confirmed diagnosis or is under investigation for Covid-19.

If a child is being treated for an infection, at least 48 hours should pass from the start of antibiotics *and* end of fever before returning to school. In addition, 24 hours should pass after the child's last occurrence of vomiting or diarrhea before returning to school. Please be courteous of our other families and the staff at the preschool and prevent the passing of viruses.

Please report any diagnosis of Covid-19 or other contagious disease to the Director. Required absence will be based on up-to-date guidance given to child care facilities by the Florida Department of Health. Please inquire with the office.

If a child is going to be absent, please call the school office at 954-581-5333. You may leave a message on the voicemail system. Additionally, you may report absences via email at pcpflorida@gmail.com or send a message through ProCare.

The preschool staff will not administer any over the counter medications, bug repellent, or sunscreens to children, regardless of parent permission. Any prescribed medications will require an authorization form, doctor prescription, signature and instructions. Please see the Director for this matter.

Parking

Please access the Preschool from the rear entrance of the church property only. This entrance is off of Cypress Road. Please park in the rear parking area directly behind the preschool facility. Be mindful of children entering and exiting cars. Do not let your child run ahead of you as there are cars moving constantly. ***Refrain from cell phone usage*** when arriving and driving in the parking lot, in addition to picking up at your child's classroom door.

Lock Down Procedure

If the school needs to be locked down for safety, all students will remain in their classroom with all entrances and exits locked. Students will be dismissed individually by the Director if safety permits. Lock down drills are scheduled to occur throughout the school year.

Smoking

Effective January 2010, Florida Administrative Child Care Code Standard regulates that smoking is prohibited on the premises of child care facilities. This includes within the facility and all outdoor areas surrounding the facility, including the parking lot. Therefore, smoking (including e-cigarettes) is prohibited once you enter the property.

General Daily Preschool Schedule

General daily preschool schedule will include: a start-up activity, circle time, playground, snack, centers, whole group learning activity, small group learning time, potty breaks, wash up times, and water breaks. Once a week, all classes attend chapel. A targeted technology lesson is included once a week. Please refer to your teacher's classroom schedule for specific times.

Conferences

Conferences for 3-year-olds and VPK will be held twice yearly on teacher workdays. Parents are asked to sign up for two per year. Sign-up sheets will be posted well ahead of time so that you may adjust your schedule. These meetings are designed so that each parent can better understand their child's learning gains. This is a great opportunity to learn of your child's educational and personal accomplishments, as well as know how you may better prepare your child for future educational goals. We encourage everyone to attend. If you feel one is needed any other time during the year, please feel free to schedule a meeting with the teacher and/or director.

Specials

Chapel: Wednesdays at 9:15 am, students come together for a time of worship with the Chapel Leader. During this time the children praise God through songs, dancing and stories. Age-appropriate Bible lessons are taught. Hopefully each child will gain a better understanding of God's message and learn how to practice it in their lives. Parents and families are more than welcome to attend. We encourage all of our children to worship with their families. If you do not have a church home, please join us at Plantation Community Church on Sunday mornings at either 9:00 am or 10:30 am. Be on the lookout for invitations to children and family programs sponsored by the church throughout the school year.

Special Events: We have many fun experiences planned for the school year. Scheduling will be based on availability. A few to look forward to are: firefighter and police officer visits, the baby animal farm, the Trike-a-Thon for St. Jude, Christmas program, Hat Parade, holiday parties and so much more. Upcoming events will have adequate notice and be posted in the newsletters. Please check with your classroom teacher for the availability to invite parents.

Field Trips: VPK classes will attend field trips to Flamingo Gardens and Butterfly World (based upon availability). Unfortunately, we **cannot accommodate siblings** on our field trips. Due to the large group size, we are limited to the child and one parent.

Snacks and Water

Parents are to provide a snack in a clearly marked lunch box and a water bottle daily for their child. Please provide a healthy and nutritious snack along with water in a closed, non-spill refillable container. You may want to use an ice pack if necessary. We are unable to refrigerate and/or microwave your child's snack. We will notify you if there is an allergy in the classroom that impacts what you can send in for your child.

There is the occasional party, special event, or cooking experience that the teachers may ask for parent help to donate food items. Please watch for those requests and we will observe any food restrictions or allergies listed on the Food Permission Form for children in the classroom.

Electronic Media

Electronic media is very limited in the classroom. There are targeted technology lessons once a week and the occasional educational videos to supplement instruction. This would not last more than 20 minutes in a school day.

Birthdays

We have traditional birthday celebrations for each child's special day during snack time. Children may bring in a special snack for this occasion. Please be sure to notify your child's teacher in advance if you would like to bring in a special treat. Mini cupcakes, cookie cakes, doughnuts, doughnut holes, ice cream cups or decorated cookies are encouraged. Please do not bring sheet cakes, cupcake cakes or the large size cupcakes. Consult with your child's teacher when making arrangements so you know if there are any allergies in the classroom. Parties or character visits during school are not permitted.

If your child is having a birthday party, we request that the invitations be sent through the mail rather than handed out at school unless the ENTIRE class is being invited to the party.

Dress Code

Children should wear comfortable clothes and shoes. They play on the playground and explore with paint, play dough, glitter, and sand/water tables so please keep that in mind as they will get dirty. Please do not have children wear jewelry for safety purposes, as it can become a strangulation hazard or could get broken or lost.

Plantation Christian Preschool is mandated to have indoor and/or outdoor physical activity every day for 20-30 minutes. The indoor physical activity is usually reserved for inclement weather. Therefore, the playground is planned for use daily in the classroom schedule with opportunities to run, climb, swing, ride tricycles, and play. Your child is required to wear appropriate playground attire so that they can move freely and safely: socks and non-slip or rubber-soled, closed-toe footwear. For girls in skirts and dresses, please have them wear shorts underneath to promote modesty.

A change of clothes (shirt, shorts/pants, socks and undergarments) are required to be provided to the teacher at the start of the school year. Accidents and spills do happen. If your child is sent home in their "change of clothes," please provide the teacher with a new set the following school day. For the chilly months, you may want to provide a spare pair of long pants. It is always a good idea to carry a sweater or jacket in the backpack.

School shirts are available for purchase. If your child has a school shirt, we encourage them to wear it (or any red shirt) on Chapel days. Additionally, VPK students must wear either a school shirt or red shirt when attending a field trip.

Backpacks/Home Toys

Full sized backpacks are suggested so that the children can safely bring home notices and projects. Print your child's name on the outside of their backpack (as well as lunch box and water bottle). Please check your child's backpack/folder daily as we send notices for upcoming events. *Please do not allow your child to bring toys from home.* These toys may get lost, broken or create tension for your child when others want to share it and use it.

Arrivals and Departures

If you need to speak with a teacher, please make an appointment with them. Drop-off and/or pick-up would not be the appropriate time as there will be a classroom full of students for them to attend to.

When arriving please bring your child to the classroom door (sign-in for VPK). Children will not be dismissed until they are met by a parent or other designated adult as listed on the Registration Application. If someone new is to drop off or pick up your child, please give written permission for your child's file and notify the teacher and director. That alternate person must also provide us with the password you have given in order for the child to be released to them. The password is on file in the school office. Parents are requested to bring their child and pick up their child in a timely fashion so as not to disrupt the class schedule and instruction. Late arrivals negatively affect the classroom environment.

Absence

All parents/guardians must notify Plantation Christian Preschool of any absence. You must either notify us in advance if it is pre-scheduled for vacation or contact the preschool on the day of absence no later than 9:30 am. Call 954-581-5333 to speak to someone or leave a message or email pcpflorida@gmail.com or message via ProCare. Please be aware that inconsistent attendance indeed impacts a child's academic and social development. Also note that VPK students are contractually bound to attend a minimum number of school days in order to use the state voucher, as outlined in the signed VPK Attendance Policy.

VPK Sign In/Out

Each VPK classroom has a Sign In/Out binder on the classroom door. Parents are required to sign their child in and out daily. Each child has a section in the binder. There is a line allotted for each school day. In addition, at the end of each month of school parents must sign a certification of enrollment. These records must be maintained in accordance with the VPK program and are subject to audit.

VPK Attendance Policy

This is a state-funded program; there are rules and regulations set by the State that both the provider and the parents/guardians must follow.

VPK Attendance Requirements:

1. Your child must arrive in the VPK classroom no later than 9:00 am.
2. Your child must be picked up at 12:15 pm, unless staying for Lunch Bunch. A late fee of \$10 will be charged if your child is not picked up on time.
3. You must contact the office if your child is going to be absent or late.
4. Parents must complete a daily sign in/out form upon arrival and dismissal.
5. Parents must complete and sign an attendance verification form EACH month. These forms will be distributed by the director and must be completed on the last instructional day of each month.
6. Absences and tardiness may be excused under certain circumstances if appropriate documentation is provided. These include:
 - Illness or injury of child or child's family member.
 - Doctor appointment.
 - Infectious disease or parasitic infection.
 - Funeral service or bereavement.
 - Life threatening illness or injury of a family member.
 - Court.
 - Special education or services for child's disability.
 - Observance of a religious holiday.
 - Family vacation, however not to exceed 5 days per school year.
 - Extraordinary circumstances beyond control of child or child's parent.

Attendance during the scheduled instructional days is of utmost importance to remain in the VPK program. Not only is school funding linked to attendance, but also the child's success upon entrance to kindergarten. A child's eligibility to remain enrolled in our VPK program after 36 absences may be up for review of possible termination of participation in the VPK program at Plantation Christian Preschool. It is advised that you limit your absences due to vacation so that unforeseen absences for illness may be accommodated. Please consult with the Preschool Director regarding vacation absences. Truancy is a serious matter.

In addition, it is mandatory that a VPK student attend the first and last day of school in order for Plantation Christian Preschool to be reimbursed by the VPK program for any unpaid absences linked to the 80/20 payment rule issued by VPK Program payment rules.

The State of Florida Office of Early Learning may modify their policies from time to time. If such a situation arises, you will be notified of any changes in writing.

Student Discipline Policy

Plantation Christian Preschool is committed to providing a safe and nurturing environment that is conducive to learning and growth for all children. Discipline methods will never embarrass or humiliate a child. The following methods of discipline will be used to correct and limit behavioral interruptions.

- When an inappropriate behavior occurs, the teacher will talk to the child separately to remind the child of the appropriate behavior.
- Redirection to an alternative activity will be used whenever possible.
- Discussion with the child when behavior is unacceptable and modeling correct behavior (such as verbalizing wants and emotions rather than using physical means) and proper play with classroom materials.
- Teaching children to communicate and apologize in order to seek forgiveness.
- Short term restrictions of the use of specific play material may be required if the child repeatedly utilizes those materials to harm other children or staff members.
- Seek the counseling of the Director/Pastor for the child.

Additionally, we ask parents to inform this preschool immediately of any behavioral/developmental issues that may present themselves while attending Plantation Christian Preschool so that the needs of the child may be appropriately addressed.

Expulsion Policy

The following steps are put into place by Plantation Christian Preschool to protect all parties and are to be used only if all other discipline strategies have failed to correct uncontrolled behavior that is disrupting the educational, social, or physical well-being of any child at the preschool. All incidences will be logged.

1. Certain behaviors will warrant the child to be sent immediately to the director's office and an incident report will be given to the parent(s).
2. The child may be suspended for the rest of the day and the parent contacted to pick the child up for the remainder of the day.
3. Written notification of the behavior to the parents, with a request for a meeting may be given.
4. Conference with parent(s), child, teacher and director may be necessary, and a referral for the child to be evaluated by Early Steps, Child Find, or other resource could be recommended at this time.

5. Cases may require dismissal from Plantation Christian Preschool if the family refuses the child to be evaluated by an outside agency. If behavior is unchanged, unsafe or interfering with the productivity and/or educational progress of the classroom (regardless of the timing of the evaluation of a specialized outside agency) dismissal may become necessary.

Plantation Christian Preschool reserves the right to cancel enrollment for the following reasons:

1. Failure to make timely tuition payments.
2. Failure to adhere to policies.
3. Frequent tardiness at pick-up times.
4. Excessive absences, for VPK program.
5. The child's needs exceed the capabilities for our center.
6. Parent/Guardian behavior and/or actions threaten other children, parents or staff.

Custody/Guardianship Agreement Policy

To ensure that Plantation Christian Preschool is in compliance with any court orders pertaining to the custody or guardianship of a child, we require a copy of the current custody order or any legal documents to be on file. If there are any restrictions on parental access such as no pick-ups or visits, we require the enrolling parent/guardian to notify Plantation Christian Preschool and to provide the official documentation to that effect, such as, but not limited to a restraining order. A child will not be released to one parent if it is not that parent's time with the child as per an agreement or court order, unless the other parent consents. The information will be kept confidential and solely for the safety and well-being of your child.

It is the policy of the staff to remain neutral in all custody or marital matters and the school may not serve as a visitation site. Our professional role demands that we be impartial, as we intend to work in cooperation with both parents regarding the educational, social, and/or emotional well-being of the child. Good communication with both parents is in the child's best interest.

If duplicate communication is requested (i.e. two copies of newsletters and all teacher communication with parents), please let the classroom teacher know as soon as possible – preferably in writing.

Reporting Suspected Child Abuse

As Child Care Professionals, we are mandated to report any suspected child abuse or neglect. All reports are confidential. If a staff member suspects abuse or neglect, they are to alert the Director and a confidential report will be filed with the Abuse Hotline (1-800-96-ABUSE). The identity of the staff member reporting the abuse or neglect will remain confidential.

Referring a Child for Developmental Evaluation

Teachers may find that there is a child or children in their classroom that are not meeting the education goals set for them. When this is the case, and the teacher believes that a child should be referred for Developmental Evaluation they will document the specific goals the child is not meeting. Then the teacher and Director will schedule a meeting with the child's parent to address the concerns and refer the parent to an agency for further assistance or suggest the parents schedule an evaluation with an appropriate professional and the child. The results of that evaluation need to be released to the preschool in order for the Director and Teacher to determine if they are able to meet the needs of the child's development and if Plantation Christian Preschool is the best educational venue. The goal is always to determine what is best for the child.

Food Distribution and Safety

The preschool does not directly provide any food to the children, except for special events and cooking lessons (for which we may seek parent volunteers). Please provide healthy and nutritious foods for snack or lunch. Parents will be advised of any allergy or food restriction concerns in the classroom to prevent any health risks. In addition, a Food Permission Form must be completed for each child by a parent to indicate any dietary restrictions and be maintained on file for each child.

Student Records

Each child's record is accessible to Plantation Christian Preschool Personnel for any needed review or information and will be maintained for 7 years.

Parent Consent for Child Observation

Plantation Christian Preschool is in partnership with the Early Learning Coalition to support all of our students in the best way possible. From time to time, that may include an outside observation from an inclusion specialist while students are engaged in preschool activities.

Parents understand that observations may take place while their child is engaged in routine activities with classmates. This is not an evaluation and diagnoses will not be made for students. These visits are intended to assist teachers and staff with classroom management and follow-up coaching.

While observations are kept confidential, findings may be shared with parents about their child ONLY. This is in an effort to help families on the road to better understanding developmental milestones and/or delays.

By signing receipt of this handbook, you agree to said observations and may contact the inclusion manager at the Early Learning Coalition with any specific questions regarding your child.

Parent Handbook Receipt Signature

This handbook has been developed to provide information regarding the policies of Plantation Christian Preschool. It is the parent's responsibility to read this guide, as well as weekly newsletters and notices that are sent home by the teachers and office. Once again, check your child's backpack/folder daily, your child's teacher's bulletin board outside of the classroom, and messages on the Procure App for time sensitive information regarding the preschool and any upcoming events.

ACKNOWLEDGEMENT OF RECEIPT OF HANDBOOK AND CONSENT FOR POSSIBLE CLASSROOM OBSERVATION

Student Name: _____

Parent Name: _____

Parent Signature: _____

Date: _____

**Plantation Christian Preschool
August 2023 – June 2024 Events**

August 21	Meet and Greet
August 22	First Day of School
August 28	Early Drop Off/Lunch Bunch Begins
August 30	Chapel Begins
September 4	No School/Labor Day Holiday
September 5	Enrichments Begin
September 21	International Day of Peace
September 22	No Lunch Bunch / Staff Meeting
September 25	No School/Teacher Work Day
October 20	No Lunch Bunch / Staff Meeting
October 23	No School / Teacher Training
October 24	No School / Teacher Training
October 31	Storybook Character Dress-Up Day
November 3	50 th Day of School
November 9	St. Jude's Trike-A-Thon
November 10	No School/Veteran's Day Holiday
November 17	No Lunch Bunch / Staff Meeting
November 20 - 24	No School/Thanksgiving Break
December 14	Last Lunch Bunch until January 8
December 15	Christmas Program 9:00 am (children dismissed after)
Dec 22 – Jan 8	Christmas Break
January 8	Preschool Resumes
January 15	No School / MLK Holiday
January 19	Individual and Class Photos
January 22	No School / CONFERENCES
February 8	100 th Day of School
February 14	Donuts for Dad
February 15	No Lunch Bunch / Staff Meeting
February 16	No School / Teacher Work Day
February 19	No School / President's Day Holiday
Feb 26 - Mar 1	Dr. Seuss Week
March 8	VPK field trip to Flamingo Gardens
March 21	No Lunch Bunch / Staff Meeting
March 22	No School / Teacher Work Day
March 25 - 29	No School / Spring Break

April 1	No School / Easter Monday Holiday
April 12	Field Trip to Butterfly World
April 24	Spring Hat Parade
April 26	No School / CONFERENCES
April 22	No School / Teacher Work Day
May 6 - 10	Teacher Appreciation Week
May 13	Mother's Day Tea Party
May 15	National Chocolate Chip Day (school-wide treat)
May 22	Last Chapel / Last EDO / Last LB
May 23	ABC Parade
May 23	No Lunch Bunch / Staff Meeting
May 24	No School / Teacher Work Day
May 27	No School / Memorial Day Holiday
May 28 – 30	Classroom Fun Days
May 31	Graduation and End of Year Ceremony at 9:00 a.m.

Please note:

Dates are subject to change and you will be notified in the monthly newsletters.

Check Out Plantation Christian Preschool Facebook Page

Receive updates and
reminders about school events.



www.facebook.com/PlantationChristianPreschool

Early Drop Off/Lunch Bunch Registration Form

Early Drop Off Hours: 8:30 – 8:55 am

Lunch Bunch Hours: 12:15 – 1:45 pm

*******Must be picked up by 1:45 pm*******

Child's Name: _____

Parent's Name: _____

Phone number to contact you during Early Drop Off/Lunch Bunch hours:

Other than parent(s), person(s) authorized to pick-up the above listed student:

Name	Phone Number(s)

Fee schedule: Yearly Registration Fee \$30 (does not credit daily rate)

Early Drop Off Fee: \$5 daily

Lunch Bunch Fee: \$15 daily

Extended Care Option: \$275 per month

I understand that I must pack a lunch for my child. I understand that my child **must** be picked up no later than 1:45 pm and there is a fee of \$10 assessed for late pick up. I further agree that if there are any changes in the contact's phone number or individuals authorized to pick up my child, I will notify the office at Plantation Christian Preschool in writing.

Signature _____ Date _____

Plantation Christian Preschool Tee-Shirt Orders

Please see the shirts on display at the Preschool Office
for sizing.
Each shirt is \$12.00.

Sizes are as follows and are approximate. See display shirt sizes.

XS youth	S Youth	M youth	L youth	S adult	M adult	L adult	XL adult
2-4	6-8	10-12	14-16	34-36	38-40	42-44	46-48

Order Form

Child Name: _____

Child's Teacher: _____

Number of shirts: _____

Size (circle): Youth: XS S M L

Adult: S M L XL

Total: Number of Shirts _____ x \$12.00 = _____

If you do not make payment online, please attach a check made
payable to Plantation Christian Preschool with order form.